

# **EDDYVILLE RIVERPORT AND INDUSTRIAL DEVELOPMENT AUTHORITY INC.**

## **REQUEST FOR QUALIFICATIONS**

**Invitation:** The Eddyville Riverport and Industrial Development Authority, Inc. (“Riverport Authority”) invites Statements of Qualification for engineering and consulting services necessary for the implementation and/or administration for a federally funded grant award under the Port Infrastructure Development Program (PIDP). Services may include engineering, design, inspection, and construction management along with other services as necessary during the post-PIDP award process.

**Project Description:** The Riverport Authority has been awarded a federal grant under the Port Infrastructure Development Program (PIDP). Grant funds will be utilized for the PIDP post-award requirements relating to the Riverport Authority’s Inlet Project. This project involves construction of an inlet at the Riverport Authority’s waterport facility.

### **Scope of Services to be Provided:**

- Engineering services, including but not limited to, technical drawings, soil samples, and storm water
- Performance of Cultural Resource Survey, including archeological services performed in accordance with the Secretary of Interior’s standards and qualifications
- Environmental assessment and review pursuant to NEPA
- Design services, including architectural design
- Bid document creation and bid evaluation
- Construction management
- Permit and license application
- Other services as necessary for implementation and/or administration of post-award requirements relating to the Eddyville Riverport and Industrial Development Authority, Inc.’s 2022 Port Infrastructure Development Program (PIDP) grant award

### **Content of Statements of Qualification:**

Statements of Qualification should include the following:

- Information regarding the firm and its history, including, but not limited to, office locations, length of time in business, and grant administration projects for previous three (3) years;
- Relevant consulting and engineering experience previously provided to the Eddyville Riverport and Industrial Development Authority, Inc.
- Relevant consulting and engineering experience previously provided within a 90-mile radius of Lyon County, Kentucky;
- Relevant consulting and engineering experience provided to brown water ports;
- Relevant experience in grant administration;
- Proof of any licensing or certification which may be required by law, to perform the requested services;
- List of key personnel to be involved, including education, training, and experience;

- Identification of any outside partners/consultants who may be associated with the project, including their education, training, and experience

**Receiving of Proposals:** Statements of Qualification will be received by the Riverport Authority until May 15, 2023, at 2:30 p.m., CST. Statements of Qualification will be received by the Port Director at the Riverport Authority's office located at **615 W. Dale Avenue, Eddyville, KY 42038** during normal operating hours. All documents shall be submitted in a sealed envelope or carton, plainly marked with the submitting firm's name, address, date, and Project Title: "Engineering and Consulting Services" on the outside. The Riverport Authority shall not be responsible for carrier failure. Late Statements of Qualification may be rejected.

**Evaluation:** Statements of Qualification will be evaluated and ranked in order of their qualifications. The highest-ranking firm(s) will be interviewed by the Riverport Authority and be given an opportunity to seek clarification on the project and discuss their methods and approach for furnishing the required services. Thereafter, the Riverport Authority may enter into competitive negotiations with the most responsive firm. Evaluation of and negotiations will be in compliance with the Brooks Act, 40 U.S.C. § 1101-1104.

**Additional Information and Inspection:** Requests for additional information should be directed to Angel Travis at 270-388-9671 during normal operating hours.

**Notice to Responding Firms:** The Riverport Authority expressly reserves the right to reject any or all Statements of Qualification, and in particular, to reject any submittal that is in any way incomplete or irregular. The Riverport Authority may disregard typographical errors, obvious mathematical errors, or minor informalities in the proposal, and has the right to request new proposals or to postpone the proposal opening. **This is not a request for retainer services.**

**Public Records Disclosure:** All proposals submitted to the Riverport Authority are subject to public disclosure pursuant to the Kentucky Open Records Act, as codified in KRS 61.870, *et seq.*

**Notice:** The Riverport Authority, in accordance with the provisions of Title VI of the Civil Rights Act of 1964 (78 Stat. 252, 42 U.S.C. §§ 2000d to 2000d-4) and the Regulations, hereby notifies all proposers that it will affirmatively ensure that for any contract entered into pursuant to this advertisement, disadvantaged business enterprises will be afforded full and fair opportunity to submit proposals in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.